

PAY-DATE PAYROLL SUMMARY

From 01/14/2018 To 01/14/2018
Employer ID: 0\_SAMPLE\_N Fed ID: 95-1234557 State ID: 321-1234-1
JOHN SMITH - WASHINGTON NAILS & SPA
1234 SUNSET BLVD., WESTMINSTER CA 92683
Phone: (714) 531-3637

Check Date: 01/14/2018
Period Covered: 01/01/2018 To: 01/14/2018

Enclosed:

- List of Paychecks. Payroll Checks.
Payroll Summary & Cash Requirements.
Payroll Register.
Payroll Journal Report.
Employer's Payroll Expense - Tax Contributions & Employees' Earnings.
Payroll Summary & Tax Liabilities.
Payroll Tax Deposit Notice.

NOTICE OF NET WAGES PAID & TAX DUE

Table with 4 columns: PAY TYPE, CHECK DATE, REFERENCE NO., AMOUNT. Rows include NET WAGES PAID, 941 FEDERAL TAX DUE, 940 FUTA TAX DUE, STATE TAX DUE, LOCAL TAX DUE, and CASH REQUIREMENTS.

Quarterly Payers: (under \$2,500 quarterly tax liabilities) deposit or pay taxes with tax forms.
Monthly Payers: (under \$50,000 annual tax liabilities) deposit or pay taxes on the 15th of following month.
Semi-weekly Payers: (\$50,000 + annual tax liabilities) deposit or pay taxes on Wednesday or Friday each week.

Under the semi-weekly deposit schedule:

- \* Deposit employment taxes for payments made on Wednesday, Thursday and/ or Friday by the following Wednesday.
\* Deposit employment taxes for payments made on Saturday, Sunday, Monday and/ or Tuesday by the following Friday.

940 FUTA Tax Due:

If your FUTA (Form 940) is \$500 or less in a quarter, carry it over to the next quarter. If it is over \$500 you must deposit your tax for the quarter on or before the last day of the month after the end of the quarter.

Thank you for choosing us as your payroll and tax service provider!

Prepared by:
NPSYS CORPORATION
12345 ABC STREET, YOUR CITY CA 92683
Tel. \* Fax
Email:
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**PAYROLL JOURNAL ENTRIES & CASH REQUIREMENTS**

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DEPARTMENT	ALL	
	DEBIT	CREDIT
COMPENSATION TO OFFICERS	\$0.00	
SALARIES & WAGES	\$1,200.00	
TAX DEFERRED		\$0.00
NET WAGES PAYABLE		\$1,009.38
941/944 - TAX PAYABLE		\$264.70
940 - TAX PAYABLE		\$32.40
STATE TAX PAYABLE		\$59.72
LOCAL TAX PAYABLE		\$0.00
OTHER EMPLOYEE DEDUCTIONS		
EMPLOYER'S PAYROLL TAX EXPENSES	\$166.20	
	\$1,366.20	\$1,366.20

**PAYROLL SUMMARY REPORT**

From 01/14/2018 To 01/14/2018

<u>NET WAGES/SALARIES PAID:</u>	\$1,009.38
<u>TAX LIABILITIES:</u>	
1- FEDERAL PAYROLL TAX (941/944) DUE:	
* Federal Tax Withholding:	\$81.10
* Social Security:	\$148.80
* Medicare:	\$34.80
PAYMENT DUE (941/944)	\$264.70
2- FEDERAL UNEMPLOYMENT TAX - FUTA (940) DUE:	\$32.40
3- STATE PAYROLL TAX DUE:	
* Unemployment Insurance (SUI)	\$40.80
* Employment Training Tax (ETT)	\$1.20
Sub Total:	----- \$42.00
* Disability Insurance (SDI)	\$12.00
* State Withholding (PIT)	\$5.72
Sub Total:	----- \$17.72
PAYMENT DUE (STATE OF CA) :	\$59.72
4- LOCAL TAX DUE:	\$0.00
<u>TAX DEFERRED:</u>	
<u>OTHER PAYMENTS DUE:</u>	\$0.00
TOTAL CASH REQUIREMENTS IN YOUR BANK ACCOUNT:	\$1,366.20

Prepared by:  
 NPSYS CORPORATION  
 12345 ABC STREET, YOUR CITY CA 92683  
 Tel. \* Fax \* Email:

PAYROLL CHECK REGISTER REPORT

From 01/14/2018 To 01/14/2018

Employer ID: 0\_SAMPLE\_N Fed ID: 95-1234557 State ID: 321-1234-1

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1234 SUNSET BLVD., WESTMINSTER CA 92683

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EMPLOYEE(S) EARNINGS & DEDUCTIONS					DEPARTMENT: All	
JANE BROWN			ID# (#2002)		Check # 1041	Net Pay 659.60
Date 01/14/2018	Period Covered: 01/01/2018 - 01/14/2018					
Gross Earnings	Rate	Hour	Amount	Deductions		Amount
Regular Pay-Hours	10.00	80.00	800.00	Federal Withholding		65.48
				Social Security		49.60
				Medicare		11.60
				State Withholding		5.72
				State Other (SDI)		8.00
Tax Deferred			0.00			
Adj. Gross Earnings			800.00	Total Deductions		140.40
JOHN SMITH			ID# (#1001)		Check # 1042	Net Pay 349.78
Date 01/14/2018	Period Covered: 01/01/2018 - 01/14/2018					
Gross Earnings	Rate	Hour	Amount	Deductions		Amount
Regular Pay-Hours	10.00	40.00	400.00	Federal Withholding		15.62
				Social Security		24.80
				Medicare		5.80
				State Other (SDI)		4.00
Tax Deferred			0.00			
Adj. Gross Earnings			400.00	Total Deductions		50.22

PAYROLL CHECK REGISTER REPORT

From 01/14/2018 To 01/14/2018

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SUMMARY OF ALL EMPLOYEE(S) EARNINGS & DEDUCTIONS

Gross Earnings	Rate	Hour	Amount	Deductions	Amount
Regular Pay-Hours		120.00	1,200.00	Federal Withholding	81.10
				Social Security	74.40
				Medicare	17.40
				State Withholding	5.72
				State Other (SDI)	12.00
Tax Deferred		120.00	0.00	Total Deductions	190.62
Adj. Gross Earnings			1,200.00	Net Pay	1,009.38

Total Employees: 2

Total Checks: 2

**EMPLOYER'S PAYROLL EXPENSES**

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DEPARTMENT: All

Employer's Contribution & Employees' Wages – Total Payroll Expenses			
	Employer's Contribution	Employees' Taxes, Deductions & Net Earnings	Total Amount
<b>Federal Taxes:</b>			
Federal Withholding		\$ 81.10	\$ 81.10
Medicare	\$ 17.40	\$ 17.40	\$ 34.80
Social Security	\$ 74.40	\$ 74.40	\$ 148.80
<b>Total Taxes Due (941/944):</b>	<b>\$ 91.80</b>	<b>\$ 172.90</b>	<b>\$ 264.70</b>
FUTA Tax Due (940)	\$ 32.40		\$ 32.40
<b>Total Federal Taxes Due:</b>	<b>\$ 124.20</b>	<b>\$ 172.90</b>	<b>\$ 297.10</b>
<b>State Taxes:</b>			
Unemployment Insurance (SUI)	\$ 40.80		\$ 40.80
Employment Training Tax (ETT)	\$ 1.20		\$ 1.20
Disability Insurance (SDI)		\$ 12.00	\$ 12.00
State Withholding (PIT)		\$ 5.72	\$ 5.72
<b>Total State Taxes Due:</b>	<b>\$ 42.00</b>	<b>\$ 17.72</b>	<b>\$ 59.72</b>
<b>Local Taxes:</b>			
<b>Total Local Taxes Due:</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>
<b>TOTAL PAYROLL TAXES DUE:</b>	<b>\$ 166.20</b>	<b>\$ 190.62</b>	<b>\$ 356.82</b>
<b>Tax Deferred:</b>			
<b>Total Tax Deferred:</b>		\$ 0.00	\$ 0.00
<b>Miscellaneous Deductions:</b>			
<b>Total Miscellaneous Deductions:</b>		\$ 0.00	\$ 0.00
<b>Total ER's Contribution &amp; EEs' Deductions:</b>	<b>\$ 166.20</b>	<b>\$ 190.62</b>	<b>\$ 356.82</b>
<b>Total Net Wages/Salaries:</b>		\$ 1,009.38	\$ 1,009.38
<b>TOTAL PAYROLL COST:</b>	<b>\$ 166.20</b>	<b>\$ 1,200.00</b>	<b>\$ 1,366.20</b>
<b>Workers' Compensation Insurance:</b>	<b>\$ 40.00</b>		<b>\$ 40.00</b>
<b>TOTAL EMPLOYER'S PAYROLL EXPENSES:</b>	<b>\$ 206.20</b>	<b>\$ 1,200.00</b>	<b>\$ 1,406.20</b>